LIVERMORE
CALIFORNIA

PLOT PLANS AND SITE PLANS

What should be included in Plot Plan and Site Plan Submittals?

Do I need professionally prepared plans?

Professionally prepared plans are not required. However, all plans must be clear accurate, and understandable. The City will not consider any plans which are inaccurate or difficult to follow.

What size plans should my plans be?

The preferred size is 11” x 17”, and plans should be no larger than 24” x 36”. The plans should be folded no larger than 9"x 12".

What specifications need to be included?

Your plot plan or site plan should accurately illustrate the following:

- shape, size, significant vegetation, and topography in its undeveloped state
- provide dimensioned building locations, parking arrangements, landscaped areas, significant grading and exterior storage
- illustrate the location of all street improvements, driveways, and intersections on both sides of the street within 100 feet of the boundaries of the site
- identify all paving or surfacing materials
- indicate all dimensions and drawing scale

Can I use photographs?

The use of photographs and other illustrative materials is encouraged.

Do I need reductions?

Provide one 8.5” x 11” reduction of all drawings.

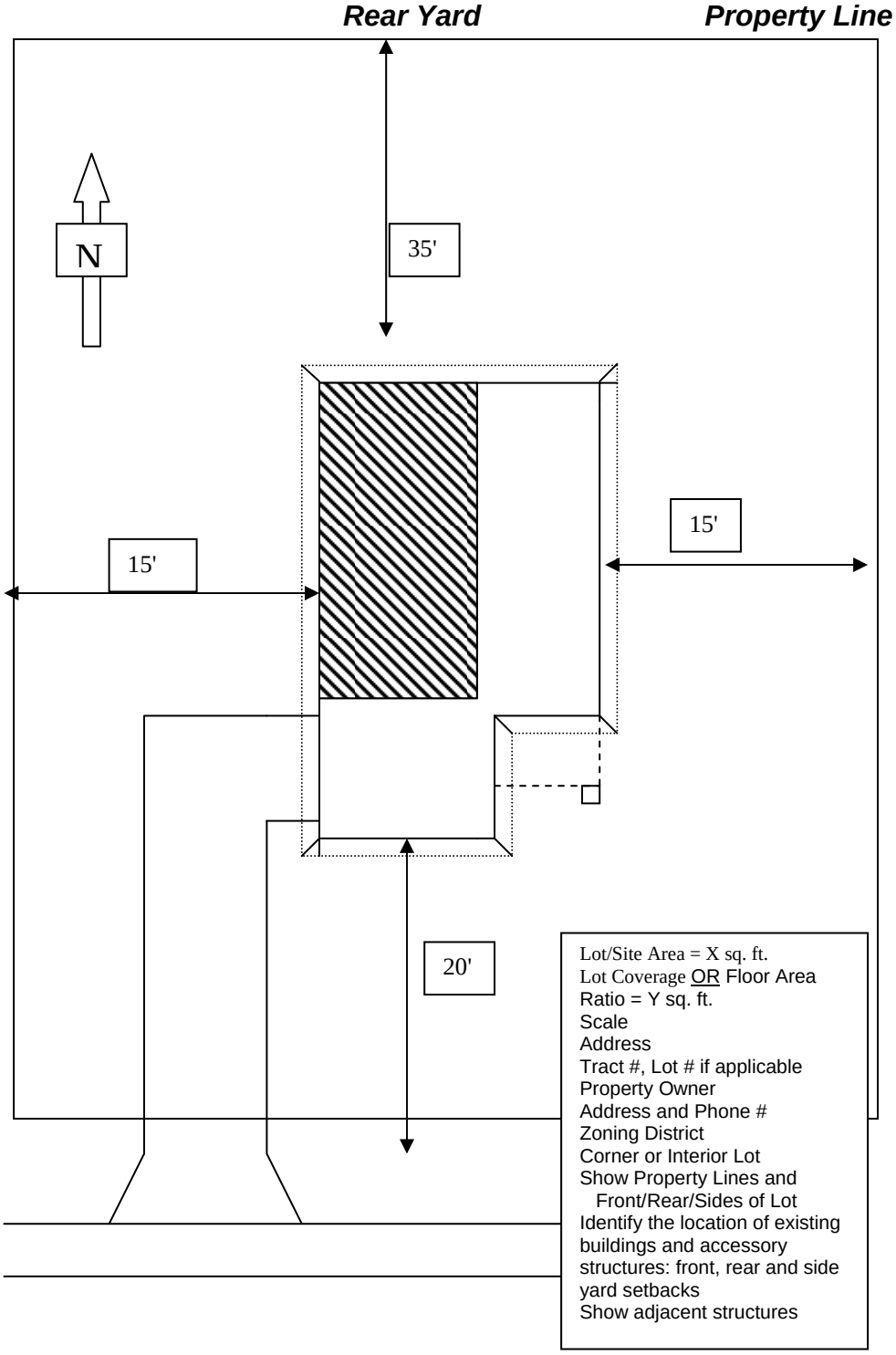
Plot Plan and Site Plan Checklist:

A. *Plot/Site Plan*

- Property Address
- Owner’s Name, Address and Phone Number

- and Address
- 11” x 17” preferred, 24” by 36” maximum
- All drawings must be folded to 9” by 12”
- Maximum scale of 1/8” = 1’0” for architectural plans and a minimum scale of 1” = 20’ for engineering plans
- Include a north arrow, numeric scale and graphic scale on all plans
- Vicinity map – indicate the subject parcel(s) and adjacent streets and parcels, and land uses of adjacent parcels
- Property lines and dimensions
- Identify all landscaped areas, berms, and general type of all landscaping
- Existing and proposed buildings and accessory structures
- All adjacent structures
- Location and type of all easements
- Location of all street improvements, driveways, and intersections on all sides of the street within 100 feet
- Existing and proposed setbacks
- All parking areas, aisles, parking spaces and landscape islands
- Existing and proposed contours and/or finished elevations and existing trees
- Trash enclosure(s)
- Fences – location and type
- Existing utilities and utility connections, including backflow prevention devices and utility junction boxes; existing easements and new utility connections proposed
- Erosion Control Plan
- Post-construction Stormwater Control Plan
- Show all site accessibility features, which shall include but not limited to: accessible parking, common areas, ramps, accessible path of travel to all buildings from the public ways and accessible parking areas
- **South Livermore Valley Specific Plan:** Applicant should request specific requirements for SLVSP plot plans.

B. Project Data Table

- Existing conditions, proposed additions and maximums allowed by code
- Site area, floor area by use, height, setbacks, landscape area, exterior storage and parking areas, lot coverage
- Percentage of site that is impervious surface and square feet of existing and new impervious surface on the site
- Provide occupancy classification, type of construction and allowable area calculations
- Parking (number of existing and proposed parking spaces and dimensions)

TYPICAL PLOT PLAN: