LIVERMORE PUBLIC LIBRARY

PATRON RESPONSIBILITY AND CONDUCT POLICY

I. Policy

The Livermore Public Library seeks to maintain an atmosphere conducive to the acquisition of knowledge through reading, writing and quiet contemplation of ideas. The library attempts to provide a comfortable, safe and supportive informal atmosphere, welcoming all people in the community.

The Library assumes that principles of conduct will be observed by those in the Library. Consequently, Library patrons shall engage in the normal activities associated with the use of a public library while in the building. These activities are reading, studying or using library materials, programs and services. It is the patron's responsibility to maintain necessary and proper behavior standards to protect his/her individual rights and the rights and privileges of other patrons. Proper dress and conversation are also expected.

II. Principles of Conduct

The Library serves various functions for Library users, including that of a community information place, a place to study and a place to find cultural and recreational materials and activities. All of these require traffic, movement and discourse. In balancing these various roles and functions, a reasonable noise level is acceptable and in most facilities is acoustically unavoidable.

When in any Livermore Public Library building, patrons must observe the following principles of conduct:

speak in normal or quiet tones of voice,

respect the rights, persons and property of others,

respect Library property,

maintain responsibility for the safety, well-being and conduct of children in their charge, and

refrain from actions which are not conducive to reading and the enjoyable use of the Library.

responsibly consume individually packaged snack foods and covered drinks

use headphones or turn electronic devices to silent mode

III. Prohibited Activities

The following activities and behaviors seriously interfere with the attainment of the primary purpose of the Library and are PROHIBITED in any Livermore Public Library building:

1. Improper acts which are subject to prosecution under criminal or civil codes of law are prohibited.

2. Being under the influence of alcohol/illegal drugs and selling, using or possessing alcohol/illegal drugs

3. Use of abusive, threatening, harassing or insulting language and /or behavior will not be tolerated.

4. Using restrooms for bathing or shampooing, doing laundry or changing clothes.

5. Vehicles and other objects which constitute potential safety hazards to people in any Library facility may not be brought into the facility.

6. No object may be placed adjacent to any exit or entrance on the inside or outside of any Library facility which poses a safety hazard to persons entering or exiting the Library facility.

7. No smoking

8. No sleeping

9. No eating or drinking near computer workstations.

10. No displaying open food or liquid containers

11. No disturbing or annoying anyone by loud and/or unreasonable noise including that of electronic devices

12. No animals (except service animals) are allowed in Library buildings.

13. Individuals must wear shirts and shoes when in the Library.

14. Personally monopolizing library space, seating, tables or equipment to the exclusion of other patrons or staff is not permitted.

15. Soliciting, selling or begging is not permitted.

IV. Violations or Principles of Conduct and Prohibited Activities

Maintenance of proper conduct in the Library is one of the responsibilities of Library staff. Staff have the authority to deal firmly and courteously with patrons who are violating the Principles of Conduct and Prohibited Activities. Actions taken by staff may include making the patron aware the behavior violates the principles of conduct or is prohibitive activity, warning the patron s/he will have to leave if the behavior does not change and telling the patron to leave the Library.

If the behavior involves illegal activity, such as child molestation, indecent exposure or destruction of Library property, Library staff will call the police and ask the patron to remain on Library premises until the police arrive.

Anyone known to have violated any of the principles of conduct and prohibited activities may be excluded from the Library as a matter of administrative policy.

These the principles of conduct and prohibited activities have been formulated with the cooperation of the Livermore Police Department and the City Attorney's Office.

These principles of conduct and prohibited activities shall be posted in a prominent place in each Livermore Public Library facility with an indication that any patron who is confronted with a violation should immediately inform the nearest Library staff member.

Approved 1/19/95
Livermore Public Library Board of Trustees
Revised April 2002; Revised February 2004
Revised October 2012

NOTICE TO PATRONS

OF THE

LIVERMORE PUBLIC LIBRARY

PRINCIPLES OF CONDUCT

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If you are confronted with the violation of any of the above Principles of Conduct or Prohibited Activities, please immediately inform the nearest Library staff member.

Approved 1/19/95
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