

LIVERMORE PUBLIC LIBRARY
VIDEO POLICY AND PROCEDURE

Acknowledging the availability of information in many varied formats and realizing the increasing availability and role of video in society, the Livermore Public Library offers a generalized video collection for circulation to the public.

The video collection will consist of quality videotapes and DVD's including, but not limited to, education, travel, entertainment, children's, drama and literary videos, as well as videos representing exceptional state of the art film and sound techniques.

Criteria for the selection of videos will follow the general criteria outlined in the Livermore Public Library Materials Selection Policy and will support the various American Library Association statements on Intellectual Freedom.

The Livermore Public Library video collection will consist of video cassettes and Digital Video Disks (DVD). No video equipment is available for loan from the Library.

All videos will circulate for 7 days. Videos cannot be renewed.

Videos may be checked out on adult cards only (over 16 years of age). Patrons must present their library cards at time of checkout.

There is no limit to the titles that may be taken on a library card.

Videos may not be reserved. They are available on a first-come, first-served basis only.

A fine of \$1.00 per day per title will be charged for overdue videos.

Replacement costs for damaged or lost videos will be \$50.00.

The individual identified by the library card upon which the videos are checked out is responsible for damage, loss or fines, regardless of who uses the video.

Fines will be charged and a potential replacement charge may be levied on damaged videos. All videotapes must be rewind.

The Livermore Public Library will consider suggestions for purchase from patrons.

Approved: Board of Trustees, 11/14/85
Revised and Approved: October 15, 1992
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