

AIRPORT COMMISSION MINUTES

Airport Administration Building
Livermore Municipal Airport
March 19, 2018

Vice Chair Kathy Ornelas called the meeting to order at 06:30 PM.

1. AIRPORT COMMISSIONERS PRESENT

Kathy Ornelas, Vice Chair
Ralph Cloud
Beth Duff

AIRPORT COMMISSIONERS ABSENT

Alex Shezifi, Chair (excused)
Reece Wollard (excused)

STAFF PRESENT

David Decoteau, Airport Manager
Darren Greenwood, Public Works Director
Sean Moran, Airport Operations Supervisor

2. CITIZENS FORUM

a) Russ Greenlaw, Airport Tenant, Livermore Resident, commented that there should not be an increase in hangar rents as expenses should be lower with Five Rivers taking over the fueling and the Airport receives a flowage fee from the FBO.

3. MINUTES APPROVAL

The minutes of the regular meeting of February 12, 2018 were approved as submitted.

A MOTION TO APPROVE THE MINUTES FOR THE REGULAR MEETING OF FEBRUARY 23, 2018, WAS MADE BY COMMISSIONER RALPH CLOUD, SECONDED BY COMMISSIONER BETH DUFF, AND PASSED WITH A 3-0 VOTE.

4. INFORMATION

The Activity, Aircraft Operations, and Noise Complaint reports for the month of February 2018 were reviewed, discussed and approved for file.

5. ITEMS FOR CONSIDERATION

a) Mr. Decoteau reported that the Restaurant lease was prepared to go to City Council for the March 26, 2018 meeting. If approved by the City Council, the restaurant would possibly open in June 2018, as the owners are already working on obtaining the required permits from the Building department.

- b) Mr. Decoteau informed the Commission that ALUC staff noted the area for the proposed Tri-Valley STEM Center is located on the border of Zone 5 and Zone 6. In order to keep the building outside of Zone 5, the hangar would have to move closer to Terminal Circle. Robot Garden also reported that the STEM Center has received a funding commitment from Alameda County Supervisor Scott Haggerty in the amount of \$500,000.
- c) Mr. Decoteau gave a presentation on the Five-year Construction Improvement Plan (CIP) for the Airport.
- FY2018-19
 - Hangar Painting – Northside & Southside
 - Airport Pavement Maintenance – Taxiway Alpha between C & D
 - Airport Terminal & Fuel Farm Demolition
 - Airport Airfield Marking Maintenance – Complete painting of Runway 7L/25R Markings
 - Airport Flood Proofing of FBO & Administration Area Buildings
 - FY2019-20
 - Hangar Painting – Complete Northside & Southside
 - Airport Water Quality & HMP Basins Design
 - Airport Pavement Maintenance – Spot Repair, Slurry Seal & Crack Sealing
 - Northside Apron and Taxilane & Runway Grooving Design
 - Airport Airfield Marking Maintenance – Repainting of Taxiway Markings
 - Administration Backup Generator
 - Administration Vehicle Parking Improvements
 - FY2020-21
 - Airport Water Quality & HMP Basins Construction
 - Slurry Seal & Spot Repair Northside Aprons & Taxilane Construction
 - Airport Airfield Marking Maintenance – Repainting of Taxiway Markings
 - FY2021-22
 - Slurry Seal & Spot Repair Southside Aprons and Taxilane Design
 - Airport Pavement Maintenance – Spot Repair, Slurry Seal & Crack Sealing
 - FY2022-23
 - Slurry Seal & Spot Repair Southside Aprons and Taxilane Construction
 - FY2023 – Outer Years
 - ALP 7 Narrative Report Update – Include study for Runway 7R/25L Safety Improvements
 - Airport Maintenance Facility
 - Airport Pavement Maintenance
- d) Mr. Decoteau requested time to check into the feasibility of having Airport wide WIFI. With new technology he would like to determine with the help of the City's IT department, the ability to accomplish this and the cost. Currently, there is not a CIP

for this project, but after collecting the data, would bring this information back to the Commission for possible further action.

6. STAFF REPORT ON CITY COUNCIL ACTIONS OF CONCERN TO AIRPORT COMMISSION

No Report

7. STAFF REPORT ON REGIONAL ISSUES AND PROJECTS OF CONCERN TO THE COMMISSION

a) Mr. Decoteau provided the Staff Report on the Airport Survey taken from January 9, 2018 through February 9, 2018 via Survey Monkey, hardcopy, email and on the Airport website.

- Commissioner Duff asked, now that the survey is done, what are the next steps?
 - Mr. Decoteau said the maintenance items were being listed by priority and Staff would be working on addressing many of the tenant maintenance concerns. .
- Commissioner Cloud wanted to know where we were at on hangar availability and if the Airport is still working with Montecito.
 - Mr. Decoteau stated that Montecito at Livermore LLC was currently working on another project that was going to be developed on Airport property, so the hangar project was on hold for now.
- Mr. Greenwood stated that the Survey was going to be used as a base line for future projects based upon the additional services users wanted.
- Commissioner Cloud asked in regards to the low rating of fuel prices, did the results state specifically why?
 - Mr. Decoteau said that the results were cost overall and did not go into specifics to cost by fuel type.

8. SAFETY & SECURITY ISSUES

No Report

9. MATTERS INITIATED BY STAFF, FAA TOWER, ALUC REPRESENTATIVE, AND COMMISSION MEMBERS

- a) Mr. Moran informed Commissioners that last November the CA Air National Guard has asked to use LVK as a backup site for a multi-state training exercise should Camp Parks in Dublin not be available. Since March 10, 2018, CA, OK, AZ and CO Air National Guard units have been utilizing LVK in conjunction with Camp Parks in the exercise which will conclude March 25, 2018. Statistics from the training exercise will be shared next meeting.
- b) In response to Vice Chair Ornelas's request for Staff to find a solution to resolve the issue that there was no longer a place to post notices from pilots regarding aircraft for sale, such as a bulletin board. Mr. Decoteau reported that a binder

with pocket sleeves had been set up to use by pilots for aviation notices and was located on the ledge in the Terminal lobby.

10. AGENDA BUILDING

- a) Restaurant Status
- b) Air National Guard Exercise Statistics
- c) Jack London Blvd Power Lines
- d) Isabel Neighborhood Plan – Update of what is being presented to City Council

There being no further business, the meeting was adjourned at 7:16 PM to a regular scheduled meeting on Monday, April 9, 2018, at noon.

Respectfully Submitted,

David Decoteau,
Airport Manager

c: City Council