

AIRPORT COMMISSION MINUTES

Airport Administration Building
Livermore Municipal Airport
December 11, 2017

Chair Alex Shezifi called the meeting to order at 12:00 noon.

1. AIRPORT COMMISSIONERS PRESENT

Alex Shezifi, Chair
Kathy Ornelas, Vice Chair
Ralph Cloud
Beth Duff
Reece Wollard

STAFF PRESENT

David Decoteau, Airport Manager
Darren Greenwood, Public Works Director
Sean Moran, Airport Operations Supervisor

2. CITIZENS FORUM

None

3. MINUTES APPROVAL

The minutes of the regular meeting of November 13, 2017 were approved as submitted.

A MOTION TO APPROVE THE MINUTES FOR THE REGULAR MEETING OF NOVEMBER 13, 2017, WAS MADE BY VICE CHAIR KATHY ORNELAS, SECONDED BY COMMISSIONER REECE WOLLARD, AND PASSED WITH A 5-0 VOTE.

4. INFORMATION

The Activity, Aircraft Operations, and Noise Complaint reports for the month of November 2017 were reviewed, discussed and approved for file.

5. ITEMS FOR CONSIDERATION

- a) The Airport Commission Meeting Calendar for 2018 was reviewed and approved.
- b) Mr. Decoteau provided a verbal update on the status of the Airport restaurant.
 - SAAB13LLC has signed the negotiated lease and it has been sent to the City Attorney's Office for review.
- c) Mr. Decoteau gave a summary of the preliminary meeting he had with FAA Compliance regarding the STEM Center prospective. FAA Compliance requested that the STEM Center Group provide a written proposal for consideration.

- Chair Shezifi requested for the Airport Commission to receive a copy of the proposal that is sent to FAA Compliance.
- d) Mr. Decoteau reviewed comments received on the drafted questions for a tenant and customer survey.
- Vice Chair Ornelas asked that a hard –copy of the survey also be available for completion, and that the final copy be brought to the Commission next meeting.
- e) Mr. Decoteau provided informational background regarding the Taxiway Rehabilitation to be conducted at the Livermore Surface Painted Marking on Taxiway A.
- FAA regulations have changed, and once the “LIVERMORE” paint marking is removed for rehabilitation, it cannot be repainted on movement area. Currently some crack sealing will be conducted in the vicinity of the marking, but the paint will not be impacted.
 - Mr. Decoteau stated that a full rehabilitation will likely occur in one year and asked the Airport Commission to consider where within the non-movement area to repaint “LIVERMORE” surface painted sign.
 - Tenant Chuck Ray suggested, if acceptable, that the zipper area be considered.
- f) Mr. Decoteau provided a review of the Calendar Year 2017 highlights.

6. STAFF REPORT ON CITY COUNCIL ACTIONS OF CONCERN TO AIRPORT COMMISSION

No report.

7. STAFF REPORT ON REGIONAL ISSUES AND PROJECTS OF CONCERN TO THE COMMISSION

Mr. Decoteau advised that crack sealing work on Taxiway Alpha will be conducted on December 15, 2017.

8. SAFETY & SECURITY ISSUES

Commissioner Cloud asked that lights on the runway be checked, appears some maybe burnt out.

9. MATTERS INITIATED BY STAFF, FAA TOWER, ALUC REPRESENTATIVE, AND COMMISSION MEMBERS

- a) Mr. Moran gave a verbal update on the Runway 7L/25R Painting project.
- On Dec. 4, 2017 85% of the project was completed and on Dec. 8, 2017 the center line, touchdown markings and edge markings were 100% completed.
 - On Dec. 10, 2017 the aircraft that landed with landing gear issues, caused minimal damage to runway and no damage to the newly painted markings.

10. AGENDA BUILDING

- a) Elections of Chair and Vice Chair at January meeting.
- b) Airport tenant and customer survey.

There being no further business, the meeting was adjourned at 12:18 PM to a regular meeting on Monday, January 8, 2017, at 12:00 Noon.

Respectfully Submitted,

David Decoteau,
Airport Manager

c: City Council