CITY OF LIVERMORE
HUMAN SERVICES COMMISSION

Tuesday, April 10, 2012
Meeting Minutes

Members Present	Members Excused	Staff Present
David George Barbara Bianchi Kai, Chair Don Meeker Patrick Egan Lydia Santin Rob Durrant Wendy Weathers	Tracy Scheihing, Vice Chair	Jean Prasher, Human Services Program Manager Jim Haye, Human Services Specialist

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1) CALL to ORDER and ROLL CALL

Chairperson Barbara Bianchi Kai called the April 10, 2012 meeting of the Livermore Human Services Commission to order at 7:01 p.m.

2) APPROVAL of MINUTES

2.1 Meeting Minutes of March 13, 2012, Human Services Commission Meeting.

ON A MOTION BY COMMISSIONER MEEKER AND SECONDED BY COMMISSIONER WEATHERS TO APPROVE THE MARCH 13, 2012 HUMAN SERVICES COMMISSION MEETING MINUTES AS WRITTEN.

VOTE:
AYES: **CHAIR BIANCHI KAI, COMMISSIONERS MEEKER, GEORGE, SANTIN, EGAN, DURRANT, AND WEATHERS**
NOES: **NONE**
ABSTAIN:
ABSENT: **VICE CHAIR SCHEIHING**

3) OPEN FORUM

None.

4) UNFINISHED BUSINESS

None.

5) NEW BUSINESS

5.1 Review and recommend to City Council approval of FY 2012-2013 Action Plan for submittal to the U.S. Department of Housing and Urban Development (HUD).

Jim Haye, Staff Liaison, discussed the FY 2012-2013 draft Action Plan. He explained each year the City prepares a plan for the spending of CDGB and HOME money. He stated the draft is available for public review at this time. The draft Action Plan will go before the City Council on April 23, 2012, for approval. Mr. Haye said after the City Council approves the Action Plan, it is sent to Alameda County to be incorporated into a larger document which incorporates a portion of the Alameda County HOME Consortium.

Ms. Prasher added the project recommendations must be matched with our 2010-2014 Consolidated Plan goals.

Mr. Haye stated the next step is the larger document then goes to the U.S. Department of Housing and Urban Development (HUD) for approval. Upon HUD's approval, the money can begin to be drawn down on July 1, 2012.

In response to Chair Bianchi Kai's question, Ms. Prasher stated the draft Action Plan is available for public review on the City of Livermore website and is posted at City Hall and the Multi-Service Center.

ON A MOTION BY COMMISSIONER EGAN AND SECONDED BY COMMISSIONER GEORGE TO APPROVE THE FY 2012-2013 ACTION PLAN AS WRITTEN.

VOTE:
AYES: CHAIR BIANCHI KAI AND COMMISSIONERS EGAN, MEEKER, GEORGE, DURRANT, WEATHERS, AND SANTIN
NOES: NONE
ABSTAIN: NONE
ABSENT: VICE CHAIR SCHEIHING

5.2 Debrief Housing and Human Services Grant (HHSG) Application and Evaluation Process.

Jim Haye commented this is the second year of scoring applications in ZoomGrants and invited comments from the Commissioners regarding their experience with the program this year.

The Commissioners agreed there were fewer system issues in using ZoomGrants this year over last year.

Ms. Prasher commented the grant application and evaluation process has improved significantly over the years. She suggested that at the next funding cycle a separate meeting be held in February for the agencies to present their programs to the HSC and Staff and hold another meeting in March to discuss funding recommendations only.

The Commissioners agreed this would be a beneficial process.

6) MATTERS INITIATED BY COMMISSIONERS AND STAFF

6.1 Ms. Prasher announced the City Clerk's office has requested the Human Services Commission host a booth at the Farmers Market in July. She will provide the specific date and details in the near future.

6.2 Ms. Prasher stated in May, Hoofprints on the Heart at Hagemann Farms will be naming one of the horse arenas. Also, she said the Historic Preservation Commission and the Planning Commission have requested tours of Hagemann Farms and invited the HSC to attend the tours. Further information regarding these two events will be forthcoming.

6.3 Ms. Prasher announced the Help the Livermore Homeless Refuge will be providing backpacks containing various items to aid the homeless throughout the summer months. In addition to the yearly Christmas gift bags the HSC provide the homeless, Ms. Prasher informed the HSC of the opportunity to assist in this project by providing toiletry items.

6.4 Ms. Prasher spoke about the Housing First Program. She shared the City of Livermore will be participating in this program and has been authorized up to 10 housing vouchers for Livermore homeless, which are anticipated to be available in November, 2012. She said these are permanent housing vouchers and come with wrap-around services which are targeted to the most difficult to serve homeless, predominantly single men. Ms. Prasher explained a week will be designated for representatives from the Homeless Refuge and various other agencies go out and speak with the homeless to collect detailed information about them to form a registry of the homeless in Livermore. Ms. Prasher invited the HSC to be a part of this outreach.

Ms. Prasher stated Livermore will be working with Abode Services and the Alameda County Housing Authority in locating housing for the homeless selected for the program.

7) AGENDA BUILDING

None.

8) ADJOURNMENT

ON A MOTION BY COMMISSIONER GEORGE AND SECONDED BY COMMISSIONER EGAN TO ADJOURN THE HSC MEETING AT 8:40 P.M. TO THE JUNE 20, 2012 JOINT LIVERMORE PLEASANTON HUMAN SERVICE COMMISSION MEETING TO BE HELD AT THE PLEASANTON SENIOR CENTER LOCATED AT 5353 SUNOL BOULEVARD, PLEASANTON, AT 7:00 P.M.

VOTE:

AYES:	**CHAIR BIANCHI KAI, COMMISSIONERS MEEKER, EGAN, WEATHERS, DURRANT, SANTIN, AND PETERS**
NOES:	**NONE**
ABSTAIN:	**NONE**
ABSENT:	**VICE-CHAIR SCHEIHING**