

## Livermore Public Library - 2014 Summer Reading Game

June 1- August 2

### *Young Adult Volunteer Application*



LIVERMORE PUBLIC LIBRARY

The Livermore Public Library's 2014 Young Adult Volunteer (YAV) application process has begun! This year, the library will be selecting more volunteers than ever before. The YAV Coordinator is aware that Livermore has many qualified and deserving teens for this type of work. Because of the popularity of this volunteer program, we are implementing a new requirement this year: **each YAV will need to be able to work at least 12 hours each month of June and July.** Teens who meet the requirements listed below must submit an application in order to begin the selection process.

#### **REQUIREMENTS TO BECOME A YAV**

Teen must meet all of the requirements below to be able to submit an application.

- Teen must be in grades 6-11 at the start of the 2014 school year.
- Teen must be a Livermore resident.
- Teen must be able to attend one training session listed below.
- Teen must be able to commit to working 12 hours in June AND 12 hours in July.

#### **YAV TRAINING**

Each teen volunteer must attend one of the trainings listed below. It is helpful if you train at the branch where you will work; however, teens may attend training at any of the locations.

##### *Civic Center:*

Monday, May 12, 2014 from 6:00pm-8:00pm, Storytime Room

Tuesday, May 13, 2014 from 6:00pm to 8:00pm, Storytime Room

Wednesday, May 14, 2014 from 6:00-8:00pm, Storytime Room

Thursday, May 15, 2014 from 3:00-5:00pm, Storytime Room

Friday, May 16, 2014 from 3:30-5:30pm, Storytime Room

Saturday, May 17, 2014 from 10:30-12:30pm, Storytime Room

##### *Rincon Branch:*

Monday, May 12, 2014 from 4:00-6:00pm, Homework Hangout room

##### *Springtown Branch:*

Tuesday, May 20, 2014 from 6:00pm-8:00pm

#### **QUALITIES WE ARE SEARCHING FOR IN A YAV:**

- Enjoys interacting with babies, toddlers, and preschool and school age children.
- Expresses controlled enthusiasm visually and emotionally.
- Is not embarrassed or shy when speaking with adults.
- Is able to follow oral and written directions without being told twice.
- Has the ability to communicate effectively.
- Is a "self-starter," motivated and willing to take on new tasks without complaining.
- Is able to express enjoyment of reading and sharing with others.

#### **PROCESS TO BECOME A YAV:**

- Application deadline is 4:50pm on Saturday, May 3, 2014.
- Applications will be screened by the YAV Coordinator.
- Selected YAVS will be notified via **email** by Tuesday, May 6, 2014.

**If you meet the requirements to become a YAV, you may fill out the YAV Application and return the application to the branch library where you wish to work by Saturday, May 3 at 4:50pm.**

Livermore Public Library - 2014 Summer Reading Game  
June 1- August 2  
*Young Adult Volunteer Application*



Name \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

Civic Center      Rincon      Springtown  
(Please circle the branch where you intend to work)

**Please complete the following application.**

Return this application to the Library Information Desk **by Saturday, May 3, 2014 at 4:50 pm.**

1. Have you been a Livermore Public Library YAV before? If so, when?
2. Why do you want to be a Young Adult Volunteer this summer?
3. Please describe volunteer experiences that you have had in the past (e.g. Girl Scouts, youth groups, school events).
4. Do you spend time with younger children? Babysit? Have a sibling? Describe an experience that you have had with younger children. *Note: Returning YAVs only have to answer "returning YAV"*
5. Scenario 1: A young child is afraid to talk with you about his book. What would you say or do to encourage him to talk with you?

6. Scenario 2: Your best friend knows that you volunteer at the library on Fridays from 3-5:00 pm. She comes to the library to help you out and talk while you are waiting for a child to report. How will you respond to her willingness to be so helpful?

7. YAVs will be needed to assist in three different areas. Each job area has special skills and requirements. Please read about each job and select one (or more) that you would like to do:

€ **Reporting Team:** YAVs will meet with summer reading program participants to discuss the books they have read, give them assistance in updating their reading log online. Teens that help with reporting need to be able to use a laptop and quickly learn software and need to be comfortable listening & talking to children.

€ **Programs Team: *Select one (or more) of the teams listed below.*** Teens will assist program hosts with setting up for events (put out tarps, set up chairs, help patrons find the events) and clean up at the conclusion of the program (fold up tarps, stack chairs). During the program, YAVs will count the number of participants, assist patrons with seating, and be available to the hosts as needed.

€ **Special Performances Team:** Please sign-up for this team if you can attend all of the following programs at the branch where you will work:

\* **Civic Center Program Dates (6):** 10:00am-Noon on June 18, June 25, July 16, July 23, August 6, August 13

\* **Rincon Program Dates (3):** 2:00-4:00pm June 18, July 9, July 30

\* **Springtown Program Dates (2):** 5:30-7:30pm on June 24, July 8

€ **Craft Team:** In addition to the duties described under “Programs Team,” Craft Team members also will help with set-up & clean-up of supplies and assist the children in assembling the craft.

\* **Civic Center Craft Dates:** 10:30am-2pm on June 19, July 24, August 14

\* **Rincon Craft Dates:** 11:30am-1:30pm on June 20, July 18, August 8

\* **Springtown Craft Date:** 12:30-4:30pm on August 5

€ **Carnival Team: *This job is open to returning YAVs ONLY.*** Teens will staff the carnival game area, assist children in playing the games, and distribute prizes.

By signing below, I, (*print name*) \_\_\_\_\_, agree that, as a Young Adult Volunteer, I will assist with the Summer Reading Program for *at least* 12 hours in June and 12 hours in July.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
*Signature of YAV Applicant*

Office Use Only:

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**Livermore Public Library**  
**Young Adult Volunteer Profile 2014**

*YAVs must have a signed profile on file in order to participate*

Civic Center      Rincon      Springtown  
(Please circle the branch where you intend to work)

**Please Print**

Youth's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Grade and School in September: \_\_\_\_\_

**Emergency Contact Numbers- Please include work number, if applicable.**

1. Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

2. Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

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**Parental Authorization**

My child has permission to participate in the Young Adult Volunteer Program. I am confident that my child is capable of acting independently in scheduling YAV activities.

Signature of Parent or Guardian \_\_\_\_\_

# Livermore Public Library

## Young Adult Volunteer Medical Release 2014

Volunteer: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Parent or Guardian Authorization:

In case of emergency, if family physician cannot be reached, I hereby authorize my child to be treated by Certified Emergency Personnel. (i.e. EMT, First Responder, E.R. Physician) .

Family Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Hospital Preference: \_\_\_\_\_

In case of emergency contact:

Name	Phone	Relationship

Name	Phone	Relationship

Please list any allergies/medical problems, including those requiring maintenance medication. (i.e. Diabetic, Asthma, Seizure Disorder)

Medical Diagnosis	Medication	Dosage	Frequency of Dosage

The purpose of the above listed information is to ensure that medical personnel have details of any medical problem which may interfere with or alter treatment.

Date of last Tetanus Toxoid Booster: \_\_\_\_\_

Mr./Mrs./Ms. \_\_\_\_\_  
*Signature of Parent or Guardian*